



Cumberland-Salem Conservation District
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Meeting Minutes - April 28, 2015

Present

Ron Thomas

Mona Peterson

Henry Dubois

Mike Bonham

Ralph Sickler

Nick Saumweber

Chairman Ron Thomas opened the meeting at 7:02 p.m. Due notice by order of the "Sunshine Law" was given and noted.

Meeting Minutes

The minutes of the February meeting were approved as written. Motion made by Ralph and seconded by Henry. Passed.

Financial Report

Mike reviewed the financial report and noted that the District's net income from February 16, 2014 through April 15, 2015 was \$-18,476.17. Chapter 251 revenue was \$7,650.00. The annual pension payment was made during this reporting period. Motion to approve the report made by Henry and seconded by Ralph.

251 Report

Mike reviewed the 251 report, and noted routine activity. Final compliances are being issued for projects that were issued temporary compliances during the winter season. Motion to approve the report made by Henry seconded by Ralph.

NRCS - Cumberland & Salem Field Offices

Mona and Nick presented the NRCS reports for the Cumberland and Salem Field offices. NRCS is currently working on existing EQIP contracts. Several farmland preservation conservation plans, and CREP payment requests were presented for approval. March 20th is the deadline to apply for EQIP round two funding. CSP applications are currently being accepted by NRCS and application deadlines are March 13th and September 30th. CSP renewal signup deadlines are set for March 31st and December 31st. Henry motioned to approve and Ralph seconded the approval of the NRCS action items. Passed.

District Vehicles

Mike discussed the status of the two surplus vehicles (2003 Explorer and 2002 F-150). After discussion it was determined that the District will make repairs to the vehicles, post a legal notice in the local newspaper and sell the surplus vehicles in front of the office. Motion to approve made by Ralph and seconded by Henry.

Draft Audit Manual

Mike reviewed the Draft Audit Manual with the Board. The proposed revisions will be difficult for the District to comply with since our office is currently staffed with one person and the manual required multiple staff for handling District finances.

Poster Contest

Upper Pittsgrove Township Schools submitted posters to the District for 5th/6th and 7th/8th grade levels. After discussion the Board recommended providing gift certificates for the top scoring posters for each division. The District will provide \$50 gift certificates for 1st place, and \$25 gift certificates for 2nd and 3rd place for each division. Motion to approve made by Ralph and seconded by Henry

CD Rates/Century Bank Account

Mike discussed the local bank CD rates with board. After discussion it was determined that the District should open an interest bearing account at Century Savings bank. Motion made by Ralph and seconded by Henry.

Being no further open session business, the open portion of the meeting was adjourned at 8:05 p.m. Motion made by Henry and seconded by Ralph. Passed.