



**Cumberland-Salem Conservation District**  
**1516 Route 77, P.O. Box 68**  
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**Meeting Minutes - January 27, 2015**

Present

Ron Thomas	Mona Peterson	Mike Bonham
Torrey Reade	Nick Saumweber	Henry Dubois

Chairman Ron Thomas opened the meeting at 7:02 p.m. Due notice by order of the "Sunshine Law" was given and noted.

DISTRICT BUSINESS

Meeting Minutes

The minutes of the September meeting were approved as written. Motion made by Torrey and seconded by Ron. Passed.

Financial Report

Mike reviewed the financial report and noted that the District's net income from September 16, 2014 through January 15, 2015 was \$16,125.08. Chapter 251 revenue was \$35,945.00. The District received county funding from Cumberland County during this reporting period. Motion to approve the report made by Henry and seconded by Torrey.

251 Report

Mike reviewed the 251 report, and noted routine activity. Winter compliances are being issued for projects that cannot complete final stabilization due to the winter weather. These projects will be re-inspected once stabilization has been completed. Motion to approve the report made by Torrey and seconded by Henry.

NRCS - Cumberland & Salem Field Offices

Mona and Nick presented the NRCS reports for the Cumberland and Salem Field offices. NRCS is currently working on existing EQIP contracts. Several farmland preservation conservation plans, and CREP payment requests were presented for approval. March 20<sup>th</sup> is the deadline to apply for EQIP round two funding. Nick requested Torrey to assist with the Vineland office Civil Rights

Review. Henry motioned to approve and Torrey seconded the approval of the NRCS action items. Passed.

#### District Vehicles

Mike discussed the status of the two surplus vehicles (2003 Explorer and 2002 F-150). Mike with Mercer SCD for their process for selling surplus vehicles.

#### FY2014 Audit

Mike presented the FY2014 audit which was prepared by Nightlinger, Colavita and Volpa. After discussion the motion was made to approve the FY2014 Audit. Motion made by Henry and seconded by Torrey.

#### Panther Road - NJDEP

Mike updated the Board on the issue at Flaim Farms regarding a NJDEP inquiry to a waterway. A follow-up meeting with NJDEP is scheduled for February 12 to discuss repairing the waterway.

#### FY2015 Budget

Mike reviewed the FY2015 budget with the Board. After discussion the motion was made to approve the FY2015 Budget. Motion made by Henry and seconded by Torrey.

#### SJG Service - Heater Upgrade

Mike informed the Board that SJG will be installing the natural gas main next to the office in approximately 3 months. The District has begun the process of soliciting bids for the heater upgrade.

#### Draft Audit Manual

Mike reviewed the Draft Audit Manual with the Board. The proposed revisions will be difficult for the District to comply with since our office is currently staffed with one person.

#### Poster Contest

The District has had several inquiries to the poster contest this year. Mike informed the participating school that posters need to be submitted to the District by March 20<sup>th</sup> for local judging, and will then be forwarded to the State competition.

#### CD Rates

Mike will compile the CD rates for the local banks for review at the next meeting.

Being no further open session business, the open portion of the meeting was adjourned at 8:30 p.m. Motion made by Henry and seconded by Torrey. Passed.