



Cumberland-Salem Conservation District
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Meeting Minutes - January 22, 2013

Present

Ron Thomas	Mona Peterson	Ralph Sickler
Mike Bonham	Henry DuBois	John Showler
Buddy Laning	Torrey Reade	

Chairman Ron Thomas opened the meeting at 7:00 p.m. Due notice by order of the "Sunshine Law" was given and noted.

DISTRICT BUSINESS

Meeting Minutes

The minutes of the October meeting were approved as written. Motion made by Buddy and seconded by Ralph. Passed.

Financial Report

Mike reviewed the financial report and noted that the District's net income from October 16, 2012 through January 15, 2013 was \$11,255.78. Chapter 251 revenue was \$42,090.00. Motion to approve the report made by Henry and seconded by Ralph. Passed.

251 Report

Mike reviewed the 251 report, and noted routine activity. Complete compliances were largely associated with residential subdivisions. Winter compliances are being issued for projects that will receive final stabilization in the Spring. Motion to approve the report made by Henry and seconded by Torrey. Passed.

SSCC

John updated the board with respect to the H&H database project. The Soil Erosion and Sediment Control Standards are currently online for review. The Soil Health standard is going to be revisited due to the potential expense of implementing the practices included in the standard.

NRCS - Cumberland & Salem Field Offices

Mona presented the NRCS reports for the Cumberland and Salem field offices. NRCS is currently working on existing EQIP contracts. Several payment requests were presented for CREP, along with several conservation agreements. The Farm Bill was extended to 09/30/2013, which authorized enrollment for WRP and GRP. The Farm Bill extension also authorized CRP & CREP. NRCS is operating under a continuing resolution until through March 28, 2013. Torrey motioned to approve and Henry seconded the approval of the NRCS action items. Passed.

District Staffing

Mike discussed the need for a part time employee to help with plan review and inspection & the H&H database entry project. The District previously drafted a job description for a part-time hire. Mike will review the draft and present the job description at the next meeting.

FY2012 Audit

Mike presented the FY2012 Audit, and recommended that the supervisors review the audit for discussion/approval at the February meeting.

District Vehicle

Mike presented the Board with two options for purchasing a new District vehicle. The first option would be to purchase through the NJ state contact. The second option would be to prepare a bid package for vendors to provide pricing to the District specifications. Torrey recommended that the District conduct more research into the purchase options.

CD/Money Market Accounts

Mike discussed current CD and money market interest rates, and will research the local rates for discussion at the February meeting.

SSCC Subcommittee Meetings

Several subcommittees (Policy & Procedures/District Review & Appraisal/Fee Schedule & Fiscal/Training) have been formed to address the issues related to the SSCC white paper. The goals of the committees are to ensure uniformity and structure to the Districts, and address the issues raised by Secretary Fisher.

It was motioned to close the open session, and go into closed session to review the minutes from the previous closed session.

Being no further open session business, the open portion of the meeting was adjourned at 8:20 p.m. Motion made by Ralph and seconded by Buddy. Passed.

Chairman Ron Thomas opened the closed session at 8:25 p.m.

The closed session meeting was adjourned at 8:30 pm.
Motioned by Torrey, seconded by Ralph and passed unanimously.

A motion was made at 8:35 p.m. by Henry to open the regular meeting, seconded by Torrey and passed unanimously.

A motion was made at 8:40 p.m. by Buddy to close the regular meeting, seconded by Torrey and passed unanimously.