



Cumberland-Salem Conservation District
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Meeting Minutes - June 25, 2013

Present

Ron Thomas	Mona Peterson
Mike Bonham	Henry DuBois
Torrey Reade	

Chairman Ron Thomas opened the meeting at 7:06 p.m. Due notice by order of the "Sunshine Law" was given and noted.

DISTRICT BUSINESS

Meeting Minutes

The minutes of the May meeting were approved as written. Motion made by Henry and seconded by Torrey. Passed.

Financial Report

Mike reviewed the financial report and noted that the District's net income from May 16, 2013 through June 15, 2013 was \$14,123.86. Chapter 251 revenue was \$5,575.00. The District received \$15,000 from Cumberland County for FY2013. Motion to approve the report made by Torrey and seconded by Henry. Passed.

251 Report

Mike reviewed the 251 report, and noted routine activity. Complete compliances were largely associated with single family home construction, and commercial projects. Motion to approve the report made by Henry and seconded by Torrey. Passed.

Supervisor Mileage Vouchers

Mike will prepare the supervisor mileage vouchers for FY2013, and will distribute check at the September meeting.

NRCS - Cumberland & Salem Field Offices

Mona presented the NRCS reports for the Cumberland and Salem field offices. NRCS is currently working on existing EQIP contracts, and the EQIP Water Quality Initiative program. The application cutoff date for the Conservation Stewardship Program was June 14th. Several conservation plans were presented for approval. Torrey motioned to approve and Henry seconded the approval of the NRCS action items. Passed.

District Staffing

Mike reviewed the MOA with the Mercer Soil Conservation District to provide engineering assistance to the Cumberland Salem Conservation District. The hourly rate for engineering assistance is \$66.45. Motion to approve the MOA made by Henry and seconded by Torrey. Passed

District Vehicle

Mike informed the board that the vehicle purchase through a state contract will have to wait until the state completes the bidding process for 2014 vehicles. The other option would be to conduct a formal bid process for a vehicle.

CD/Money Market Accounts

Mike reviewed Century Savings bank with the Board, and will request paperwork/signature cards from them to set up District accounts.

Training Committee Update

Mike reported on the process of the training committee. The committee is currently drafting a supervisor handbook, and once the handbook is completed, a series of powerpoint presentations will be prepared to provide training to supervisors.

Being no further open session business, the open portion of the meeting was adjourned at 8:05 p.m. Motion made by Henry and seconded by Torrey. Passed.